

**IOWA PARK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
ADMINISTRATION OF MEDICATIONS PER TEXAS EDUCATION CODE**

According to Section 22.052, Education Code, any medication administered to a student in a Texas School, must have a written request/authorization from the student's parent's or legal guardian and must be in the original container and be properly labeled.

**PRESCRIPTION MEDICATIONS**

1. An IPCISD Prescription/Treatment Form must be completed and signed by the physician and parent/guardian. Medication cannot be given in the school health clinic until the form is correctly completed. This form is required for each prescription medication and a new form is required each school year.
2. Medication must be brought to the school in a pharmacy-labeled bottle that contains the child's name, name of the medication, physician's name and instructions on how and when the medication is to be given. You can request an extra bottle with the appropriate label to supply to the school from your pharmacy.
3. A parent/guardian or designee, over the age of 18, not including the student, is to bring all medications (prescription and over-the-counter) to the school health clinic or designated personnel. If clinic hours of operation are not convenient, arrangements may be made with the health clinic or campus principal/designee to receive the medication.

**NON-PRESCRIPTION MEDICATIONS**

1. Over-the-counter (OTC) medications can be given only if an IPCISD Non-Prescription (OTC) Medication Authorization Form is completed and signed by the parent/guardian.
2. OTC medication must be in the original, unopened, container and will be administered according to the printed package directions for use. The student's full name must be clearly labeled on the medication package. Requests to alter the dosage and/or frequency of OTC medications must be accompanied by a physician's written note stating the dosage and frequency the medication is to be given. (fax may be accepted). For example, an adult medication cannot be given to a child without a note from a physician.
3. A parent/guardian or designee, over the age of 18, not including the student, is to bring all medications (prescription and non-prescription) to the school health clinic or designated personnel. If clinic hours of operation are not convenient, arrangements may be made with the health clinic staff or campus principal/designee to receive the medication.
4. Pre-K – 5th: No OTC medication will be given before 11 am or after 1 pm to student's in these grades, unless school clinic personnel is notified by the parent/guardian (by phone or written note). This is to prevent accidental over-medication of these young children. This form is required for each medication and a new form is required each school year.

**You will be responsible for picking up your child's medications at the end of the school year. Any medications not picked up, will be disposed of.**

**I fully understand that trained NON-MEDICAL District personnel may administer medication. I understand that the School District, the Board, and it's employees shall be immune from civil liability due to allergic reaction or other injuries resulting from the administration of a medicine to a student, provided such administration conforms to the requirements of this policy.**

Fax Numbers: Kidwell-592-2487  
Bradford-592-2059  
Middle School-592-2801  
High School-592-2583